

MINUTES

CABINET MEETING: 11 JULY 2019

Cabinet Members Present: Councillor Huw Thomas (Leader)
Councillor Peter Bradbury
Councillor Russell Goodway
Councillor Graham Hinchey
Councillor Sarah Merry
Councillor Michael Michael
Councillor Lynda Thorne
Councillor Chris Weaver
Councillor Caro Wild

Observers: Councillor Joe Boyle
Councillor Keith Parry
Councillor Adrian Robson

Officers: Paul Orders, Chief Executive
Chris Lee, Section 151 Officer
Davina Fiore, Monitoring Officer
Claire Deguara, Cabinet Office

Apologies: Councillor Susan Elsmore

132 MINUTES OF THE CABINET MEETING HELD ON 13 JUNE 2019

RESOLVED: that the minutes of the Cabinet meeting held on the 13 June 2019 be agreed

133 CARDIFF COUNCIL STATUTORY WELL-BEING REPORT

Cabinet considered the Annual Statutory Well-being report which served as the Council's annual performance report and provided an assessment of the progress made in the delivery of the administration's Capital Ambition priorities as expressed within the Corporate Plan 2018-21. The report also enabled the Council to discharge a number of statutory obligations, such as the publication of an Annual Statutory Well-Being Report as required by the Well-Being of Future Generations Act 2015 and meet the requirement under the Local Government (Wales) Measure 2009 to publish an annual report.

It was reported that overall, the Council's performance has improved or been maintained across a range of services against which targets were set in the Corporate Plan.

RESOLVED: that the Council's Annual Statutory Improvement Report be approved for submission to Council in July 2019.

134 **STRATEGIC PLAN TO DELIVER EXCELLENT OUTCOMES FOR ALL OUR CHILDREN**

A report outlining a three year strategic plan to deliver excellent outcomes in Children's Services was considered. The plan set out how the Council and partners would develop prevention, improve practice, support and develop the workforce, improve the range of service offers and achieve improved performance. The plan would help the Council ensure that the right support was available at the right time for children and young people.

RESOLVED: that the Cardiff Children's Services Strategy 2019 – 2022 be approved

135 **LOCAL AUTHORITY SOCIAL SERVICES ANNUAL REPORT 2018/19**

The Cabinet received the Annual report of the Local Authority Social Services which would be submitted to the Care Inspectorate Wales (CIW) once approved by Council. The report identified priorities for action which would be reflected in the Social Services Directorate Delivery plan.

RESOLVED: that the Local Authority's Social Services Annual Report for 2018/19 be approved for consideration at Council

136 **PUBLIC SPACE PROTECTION ORDERS - DOG CONTROLS**

The Cabinet considered a report outlining the response to the formal consultation held on the draft Public Space Protection Order for the introduction of Dog Controls following Cabinet's decision to proceed with the introduction of Public Space Protection Order for Dog Controls in March 2019. The responses to the draft Order were broadly positive and no changes to the order were proposed.

RESOLVED: that

- (i) the responses to the consultation on the text of the draft Public Spaces Protection (Dog Controls) Order 2019 attached as Appendix E be noted;
- (ii) the Public Space Protection (Dog Controls) Order 2019 attached as Appendix A, be approved subject to any agreed amendments;
- (iii) an information report be submitted on this matter to Full Council on 18th July 2019; and
- (iv) the implementation arrangements as set out in the report be noted

137 21ST CENTURY SCHOOLS, BAND B: EARLY YEARS, PRIMARY AND SECONDARY SCHOOL PROVISION TO SERVE ADAMSDOWN AND SPLOTT

A report outlining consultation proposals for early years, primary school, secondary school and post-16 provision to serve Adamsdown and Splott was considered. The report also contained details of a request from the Archdiocese of Cardiff to bring forward a request to discontinue St Albans R.C. Primary school. It was intended that the proposals would deliver an ambitious programme of reorganisation and investment designed to transform the education offer currently available in the Splott and Adamsdown areas.

RESOLVED: that officers be authorised to consult on proposals to

- Discontinue St Albans R.C. Primary School from 31 August 2021;
- Increase the capacity of Baden Powell Primary School from 420 places (2 Forms of Entry) to 630 places (3 Forms of Entry), and reduce the age range of the school from 3-11 years to 4-11 years, from September 2021;
- Transfer Baden Powell Primary School to Tremorfa Park and replace the existing buildings with new build facilities with capacity to provide 630 places (3 Forms of Entry).
- Transfer Willows High School to Tremorfa Park and replace the existing buildings with new build accommodation, increasing the capacity of the school from 1,121 places (7.4 Forms of Entry) to 1,200 places (8 Forms of Entry)
- To establish post-16 provision for up to 250 pupils within the new buildings;
- Increase the capacity of Tremorfa Nursery School from 112 places to 128 places and expand the range of services provided on site including Flying Start childcare and parenting support, within an Integrated Children's Centre on the existing Tremorfa Nursery School site and the vacated St Albans R.C. Primary School site;
- Upgrade community facilities in the Splott Ward through the replacement of public open space at the former Willows High School site, significantly enhanced community facilities located on the new school site and replacement pitches for shared use with St Albans Rugby Club and the wider local community at Tremorfa Park.
- Note that officers will bring a report on the outcome of the consultation to a future meeting to seek authorisation as to whether to proceed to publish proposals in accordance with section 48 of The School Standards and Organisation (Wales) Act 2013.

138 CORPORATE RISK MANAGEMENT - QUARTER 4 2018/19

The Cabinet received details of the risk management position at quarter 4 2018/19.

RESOLVED: that the content of the Corporate Risk Register be noted

139 DRAFT COUNTER-FRAUD AND CORRUPTION STRATEGY

The Cabinet considered a Counter-Fraud and Corruption Strategy which outlined the overarching structure and approach to fraud risk management. The strategy was designed to co-ordinate with the counter-fraud policy framework to develop and maintain a culture in which fraud, bribery and corruption are understood across the organisation as unacceptable, for which firm action is and will be taken to prevent and detect fraud loss, bring fraudsters to account quickly and efficiently, and to recover any losses.

RESOLVED: that the Counter-Fraud and Corruption Strategy be approved

140 BUDGET STRATEGY 2020/21 AND THE MEDIUM TERM

Cabinet considered approving the budget strategy for the preparation of the 2020/21 revenue and capital budgets. The report included details of the budget gap and the challenges presented by that gap together with the strategy and timetable for dealing with it.

RESOLVED: that

- (1) the budget principles on which this Budget Strategy Report is based and the approach to meeting the Budget Reduction Requirement both in 2020/21 and across the period of the Medium Term Financial Plan within the context of the objectives set out in Capital Ambition be agreed.
- (2) directorates work with the relevant Portfolio Cabinet Member, in consultation with the Corporate Director Resources and Cabinet Member for Finance, Modernisation and Performance to identify potential savings to assist in addressing the indicative budget gap of £25 million for 2020/21 and £101 million across the period of the Medium Term Financial Plan.
- (3) Authority be delegated to the Chief Executive, in consultation with the Leader and Cabinet Member for Finance, Modernisation and Performance, to implement any saving proposal in advance of 2020/21 where no policy recommendation is required or where a policy decision has already been taken.
- (4) It be noted that work will continue to update and refresh the MTFP and that this will be reported to Members as appropriate.
- (5) expressions of interest be sought from officers in respect of the voluntary redundancy scheme, in order to support the delivery of savings required in the report.
- (6) Council be recommended to agree the Budget Timetable Framework set out in Appendix 2 be adopted, and that the work outlined be progressed with a view to informing budget preparation.

- (7) consultation on 2020/21 budget proposals take place in order to inform the preparation of the draft 2020/21 Budget.

141 ANNUAL COMPLAINTS REPORT

Cabinet received a report on the operation of the corporate complaints procedure between 1 April 2018 and 31 March 2019. It was reported that the number of complaints received had risen by 34.1 since the previous year whilst the number of compliments recorded had risen by 31.1%. It was noted that the Ombudsman had not accepted any cases for further investigation during the year.

RESOLVED: that the contents of the report be noted

142 REVIEW OF CARDIFF WORKS AND MATRIX AGENCY PROVISION

It was proposed that a review of the Council's in-house recruitment agency, Cardiff Works with the aim of expanding its role and linking the service to Into Work Advice services and training be undertaken. Cardiff Works also oversees the contract for external provision of agency staff which is currently provided by Matrix SCM Ltd. This contract was due to expire on 7th September 2019 and to allow time for a full review of agency worker provision to take place, it is proposed to award a further 12 month contract to the current provider.

RESOLVED: that a direct award to current provider Matrix SCM Ltd (for agencies services) for a period of 12 months be approved. The duration of this direct award will be from 8th September 2019 to 7th September 2020.

143 HMO LICENSING RENEWAL

Cabinet received a report advising that the additional licensing scheme for Houses in Multiple Occupation (HMO) in Plasnewydd was due to expire in November 2019. Authorisation was sought to carry out the required statutory consultation before returning to Cabinet for consideration of a re-declaration of the Scheme.

RESOLVED: that

1. the Shared Regulatory Service be authorised to undertake the required statutory consultation for the re-declaration of the Plasnewydd Additional Licensing Scheme.
2. Officers be authorised to inform Welsh Government of the Council's support for the proposed expansion of Mandatory HMO licensing, as in England but to also include "poorly converted buildings".
3. It be noted that such an expansion will have resourcing implications, only some of which will be recoverable from HMO licence fee income.

144 INDOOR ARENA

The Cabinet received a report outlining a delivery strategy for the new Indoor Arena and seeking authority to progress to the development of a full business case.

RESOLVED: that

- i) the preliminary due diligence set out in the appendices to this report undertaken since the last report presented to Cabinet on the Indoor Arena in November 2018 be noted
- ii) authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment and Development, the Section 151 Officer and the Monitoring Officer to enter into the Memorandum of Understanding (MOU) attached at Confidential Appendix 4 relating to the acquisition of the Red Dragon Centre site and to report back to Cabinet before any legal agreements are entered into.
- iii) Authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment and Development, the Section 151 Officer and the Monitoring Officer to deal with all aspects of the procurement of a developer/operator consortium for delivery of the new Indoor Arena subject to the approval of the preferred bidder by Cabinet at a later meeting.
- iv) authority be delegated to the Section 151 Officer and the Monitoring Officer to commission an independent review of the Full Business Case, including the implications of any land assembly requirements, to be presented back to Cabinet as part of its consideration of the Full Business Case in due course.